

**Jan Albrecht Music and Art Academy
Banská Štiavnica
(HUAJA)**

D I R E C T I V E

Nr. 2 / 2024

The Tuition and Fees

Supplementary Pedagogical Study

Draft Day:

15/02/2024

Approved by the Board of Trustees of HUAJA:

22/02/2024

Article I.

INTRODUCTORY PROVISIONS

1 In accordance with University Studies No. 131/2002 Coll. on Universities and on Amendments of Some Acts, and Statment No. 581 about the Supplementary Pedagogical Study (SPS), Jan Albrecht Music and Art Academy Banská Štiavnica, p. r. about., University of Applied Sciences (hereinafter referred to as "College") provides tuition and fees associated with SPS studying in the academic year 2024/2025.

2 Tuition and fees the student is required to carry out the prescribed due dates.

Article II.

STUDY-RELATED FEES

The Board of Trustees provides in the academic year 2024/2025 the following types of fees:

- Tuition
- Fee for admissions
- Enrollment
- Costs associated with graduation
- Fees for extra tests (for extra tests)
- Other fees

Tuition

The tuition is student financial contribution to cover part of the costs associated with Supplementary Pedagogical Study.

The amount of tuition fees approved by the Board of Trustees.

For students of HUAJA BŠ who started their study at HUAJA in the academic year 2024/2025 the tuition is **400 €** for one semester.

The tuition fees for students from other universities respectively graduates of other related non-teaching university study programs is **600 €** for one semester.

The way of payment of the tuition is published on the website of the HUAJA.

If the student does not pay tuition and fees when due, the university is entitled to invoice for late payment fee of 10% of the unpaid amount.

Failure to pay tuition fees for the relevant semester and the fee after the first call is grounds for exclusion from the study.

Inscription

Students are also required to pay a fee for material, technical and administrative support of enrollment at the beginning of the study.

Inscription fee: **150 €**

Inscription fee in next acad. year: **120 €**

This fee includes administrative tasks associated with entry

After payment of the tuition and inscription fee the student will be inscribed to the study of SPS by the Study department and other documents connected with the study (confirmation of study).

Fees related to graduation

The defense of the final work and final colloquial exam in right date after Schedule **400 €**

In addition to the regular fee, the defense of the final work and final colloquial exam in extra date is extra charged. **300 €**

The deadline for submitting the final work SPS is published in the schedule of the academic year. The alternative term a student can apply on serious grounds (in the case of recognition, this replacement date will not be charged).

Failure to meet the deadline:
one-time fee of **150 €**
for each day of delay **2 €**

Fees for additional exams (extra dates and other terms)

For each exam **50 €**

Other charges

The loss or damage to the student statement **50 €**

Transferring from another college or recognition of graduation study that requires recognition related study units: **200 €**

Recognition related study units – each unit: **30 €**

Administrative fees associated with disruption or early termination of study **100 €**

In the case of enrollment to the SPS program for another specialization after completing one SPS program at HUAJA, the fee is 0.6 times of the Tuition Fee.

In the case of SPS program in two specializations at HUAJA simultaneously, the fee is 1.6 times of the Tuition Fee.

Failure submission (deadline according to the schedule) of the final work SPS is charged in the meaning of the tuition and fees associated with the study in a given academic year.

Confirmation about visiting the university study or others confirmations

In standard time (7 to 14 days) **20 €**

Confirmations (3 days) **40 €**

Confirmations immediately **50 €**

In the case of enrolling in another specialization after completing the SPS study at HUAJA, the fee is 0.6 times the tuition fee.

In the case of simultaneous study of two specializations of SPS study at HUAJA, the fee is 1.6 times the tuition fee.

Article III.

TUITION REFUND

1 If the student leaves the study before the end of the academic year, tuition will not be refunded to him.

2 In exceptional cases, the rector decide to return the tuition or the portion, if the student does not complete or prematurely terminated study in a given academic year of serious health resp. other compelling reasons.

Article IV.

FINAL PROVISIONS

This Directive shall enter into force on the date of approval by the Board of Trustees of HUAJA.

Prof. Dr. Zuzana Martináková, PhD.
Chair of the Board of Trustees