



HUDOBNÁ A UMELECKÁ
AKADÉMIA JÁNA ALBRECHTA
BANSKÁ ŠTIAVNICA
ODBORNÁ VYSOKÁ ŠKOLA

Jan Albrecht Music and Art Academy Banská Štiavnica (JAMAA)

DIRECTIVE

No. 1/2017

**the tuition and fees associated with the study
In the academic year 2017/2018**

Draft Day:

10/01/2017

Approved by the Board of Trustees of JAMAA:

04/02/2017

Article I.

INTRODUCTORY PROVISIONS

1 In accordance with University Studies, Article 93 Section 1 Act. No. 131/2002 Coll. on Universities and on Amendments of Some Acts, and Article 8. 16 of the Statute of Jan Albrecht Music and Art Academy Banská Štiavnica, p. r. about., University of Applied Sciences (hereinafter referred to as "College") provides tuition and fees associated with studying at university in the academic year 2017/2018.

2 Tuition and fees the student is required to carry out the prescribed due dates.

Article II.

STUDY-RELATED FEES

1 The Management Board provides high school in the academic year 2017/2018 the following types of fees:

- Fee for admissions
- Tuition
- Enrollment
- Costs associated with graduation
- Fees for extra tests (for extra tests)
- Other fees

1.a) The fee for admission procedure

The fee for admission procedure is associated with the material, technical and administering the admission procedure applicants for study. Fee for admission procedure 50,- €.

The fee for admission procedure candidate for study paid by postal order type U and the payment slip sent with the application form, pay the specified amount or bank transfer at least one week before the date of entrance examinations. Account number, name of the account holder and variable symbol is specified in the instructions on the admission process.

1.b) Tuition

The tuition is student financial contribution to cover part of the costs associated with his studies in college.

The amount of tuition fees approved by the Board of Trustees.

For students admitted to study in academic year 2017/2018, tuition fees are:

1. Bachelor (Bc.) study:	<u>2,500,- € per academic year</u>
2. Master (Mgr.art) study:	<u>3,500,- € per academic year</u>

The tuition must be paid within 7 days after registration, no later than the beginning of the academic year.

How to pay the tuition fees will be published on the website of the school.

If the student does not pay tuition and fees when due, the university is entitled to invoice for late payment fee of 10% of the unpaid amount.

Failure to pay tuition fees for the relevant semester and the fee after the first call is grounds for exclusion from the study.

1.c) Inscription

When entering the first grade students pay a fee of 110, - €

This fee includes the following items:

Administrative tasks associated with entry 55, - €

(Confirmation about visiting the university study)

Statement of study 15, - €

Student card (ISIC-time students,

External students HUAJA SIC) 40, - €

(Confirmation about visiting the university study)

When entering the following years students paid a fee of 80, - €

Administrative tasks associated with entry 60, - €

Extension of student card (ISIC-time students,

External students HUAJA SIC) 20, - €

After paying the fee Studies Department entered college student to study and issue a statement on student learning (index) and student card, respectively other documents connected with the study.

1.d) Fees related to graduation

Bachelor final exam - practical part

Bachelor final exam - theoretical part

The Master diploma final exam - practical part

The Master diploma final exam - theoretical part

State examination certificate, college diploma, diploma supplement, management and assessment of undergraduate work, material, organizational and staffing state final examinations

Bachelor final exam 350, - €

The diploma final exam 400, - €

According to Study Regulations Art. 16 ods.6, student has the right to one regular and two alternate dates of final examinations in the regular examination period (see schedule of the academic year). The next terms and terms out of examination period are extra charged.

Bachelor final exam 250, - €

The diploma final exam 350, - €

The deadline for submitting the theoretical part of the final work is published in the schedule of the academic year. The alternative term a student can apply on serious grounds (in the case of recognition of this alternative date will be charged).

Failure to meet the deadline:

one-time fee of 100, - €

for each day of delay 2, - €

1.e) Charges for extra exams (special exams)

For Transfer, control and additional exams (extra dates and other terms)

For each exam 50, - €

According to Study Regulations Art. 15 sec.9 student has the right to one regular and two alternate dates in the regular examination period. For extra terms and correction terms:

For each exam 50, - €

Fee for equalizing exam concerning the possibility of inscription to the higher study year 150 €

1.f) Charges for extra lectures and seminars (special dates) and transfer of unfinished subject to the next semester of study year

For extra date for Obligatory Subject	130,- €
For extra date for Optional Obligatory Subject	90,- €
For extra date for Optional Subject	70,- €
For transfer of one subject	80,- €

1.g) Fee for a year or final exam with an orchestra, resp. choir

This fee is paid mainly by students of orchestral conducting. This fee can also be paid by students of choir conducting, resp. performers who are interested to give performance with an orchestra or choir, resp. choir and orchestra (according to the size and quality of the orchestra or the choir)

Fee 500 - 3000 €

JAMAA determines the final fee after conditions and agreement with the given orchestra or choir. If the student has his or her own performance options with the orchestra or choir, this fee is not applied.

1.h) Other charges

In case of loss or damage to the student (index), or a student learning department at the request of a student he issued a new statement on the study or the new student card upon payment of a fee of 50,- €

Administrative fees associated with disruption or early termination of study 80.- €

Confirmation about visiting the university study or others confirmations

In standard time (7 to 14 days) 15.- €.

Confirmations (3 days) 30.- €

Confirmations immediately 45.- €

Transferring from another college or recognition of graduation study that requires recognition related study units within ECTS: 100, - €

Recognition related study units - each unit: 20, - €

Validation of Educational Documents, if needed, by Ministry of Education, development, research and sports of Slovak Republic

- Educational Documents from EU countries 300, - €

- Educational Documents from non EU countries 400, - €

Validation of Educational Documents by JAMAA

in accordance with University Studies, Article 106, Act. No. 131/2002 Coll. on Universities and on Amendments of Some Acts

- Educational Documents from EU countries 150, - €

- Educational Documents from non EU countries 200, - €

Notary certified documents

- for EU countries 100 €

- for non EU countries 150 €

These documents should be in one of three languages (Slovak, English or German), or notary verified and translated in one of these languages.

Within the tuition fees a student has a maximum eligible to enroll 62 credits per academic year, that is for the entire study min. 180 credits and max. 186 credits. Entry and completion of the other items, but also from the related studies program is charged:

one Obligatory Subject	550, - € / sem.
one Obligatory Optional Subject	300, - € / sem.
one Optional Subject	200, - € / sem.

In the case of parallel study two related curriculum fee is 1.6 times the tuition fees. These subjects the student can select and study also within special courses.

In the case of registration to another degree program after completing one relative degree program at JAMAA fee is 0.6 times the tuition fees.

Fee for Preliminary Semester	1200 €
Fee for Preliminary two semesters in one academic year	2300 €
Fee for extra handover date of graduation certificates	30 €
Fee for one duplicate issue of graduation certificates	100 €

Article III.

TUITION REFUND

1 If the student leaves the study before the end of the academic year, tuition will not be refunded to him.

2 In exceptional cases, the rector decide to return the tuition or the portion, if the student does not complete or prematurely terminated study in a given academic year of serious health resp. other compelling reasons.

Article IV.

FINAL PROVISIONS

This Directive shall enter into force on the date of approval by the Board of Trustees of JAMAA.

Prof. Dr. Zuzana Martináková, PhD.
Chair of the Board of Trustees

